



### Audiovisual Equipment Rental & Setup Fees

Item (includes setup)	Price (per day)	Notes
<b>Projection</b>		
Data Projector	Included with room rental	Ceiling-mounted (in most rooms) or on a cart
Projection Screen	Included with room rental	
AV Cart (Skirted)	\$20.00	Includes extension cord
<b>Microphones &amp; Audiovisual Equipment</b>		
Teleconference Phone	\$80.00	Must provide own bridging number
Owl Videoconference Camera	\$275.00	For boardroom meetings with up to 20 participants
Wired Microphone	\$35.00	Includes floor stand or table stand
Wireless Microphone	\$135.00	Lapel or handheld
DI Box	\$20.00	For audio input to PA from laptop or music player
4-Channel Audio Mixer	\$45.00	Required for more than one audio source
6-Channel Audio Mixer	\$60.00	Required for more than one audio source
8-Channel Audio Mixer	\$80.00	Required for more than one audio source
Webconferencing/Streaming*	Varies*	Please speak to your event planner for a quote
<b>Presentation Aids</b>		
Whiteboards	Included with room rental	Includes markers and erasers
Laptop Computer (PC)	\$100.00	
USB-C Mini-hub	\$20.00	Includes HDMI, USB-A, and USB-C charging
Extension Cord & Power Bar	\$12.00	
Flipchart	\$35.00	Includes stand, paper, and markers
Easel	\$15.00	For light signage
Wireless Remote Presenter	\$35.00	
Tabletop Lectern	\$25.00	
Portable Podium	\$80.00	Includes wired microphone
<b>Internet</b>		
Guest Wireless Internet	Included with room rental	Available through the 'ubcvisitor' network
Ethernet Cable	\$5.00	
<b>Technical Support</b>		
Initial Setup and Troubleshooting	Included with AV rental	For equipment rented from UBC Robson Square
Dedicated Technical Support*	\$75.00 per hour*	
<b>Room Setup &amp; Furniture</b>		
Room Setup	Included with room rental	Includes unskirted tables for presenters, catering
Registration Table	Included with room rental	
Skirted Table	\$15.00	For instructor, exhibitors, or catering
Tall Chair	\$15.00	
High-Top Table	\$30.00	
Posterboards*	Varies*	Please speak to your event planner for a quote
Pipe & Drape*	Varies*	Please speak to your event planner for a quote
Stage Risers*	Varies*	Please speak to your event planner for a quote

\* Provided by an external supplier. Delivery and setup fees may apply.

Please note: we have a select number of audio visual equipment on-site which is rented on a first come basis. If we cannot meet your audio visual needs, equipment will be rented from an external supplier. Alternative pricing and delivery fees may apply.