



Audiovisual Equipment Rental & Setup Fees

Item (includes setup)	Notes	Price (per day)
Projection		
Data Projector	Ceiling-mounted or on a cart	Included with room rental
Projection Screen		Included with room rental
AV Cart (Skirted)	Includes extension cord	\$15.00
Microphones & Audio Equipment		
Wired Microphone	Includes floor stand or table stand as required	\$20.00
Wireless Microphone	Lapel or handheld	\$110.00
DI Box	Required for audio input from laptop or music player	\$10.00
4-Channel Audio Mixer	Required for more than one audio source	\$30.00
6-Channel Audio Mixer	Required for more than one audio source	\$50.00
Teleconference Phone	Must provide own bridging number	\$50.00
Webconferencing*	Please speak to your event planner for a quote	Varies
Presentation Aids		
Whiteboards	Includes markers and erasers	Included with room rental
Laptop Computer (PC)		\$100.00
Extension Cord & Power Bar		\$10.00
Flipchart	Includes stand, paper, and markers	\$20.00
Easel	For light signage	\$15.00
Wireless Remote Presenter		\$20.00
Tabletop Lectern		\$15.00
Portable Podium	Includes wired microphone	\$50.00
Internet		
Guest Wireless Internet	Available through the 'ubcvisitor' network	Included with room rental
Ethernet Cable		\$5.00
Technical Support		
Initial Setup and Troubleshooting	For equipment rented from UBC Robson Square	Included with AV rental
Dedicated Technical Support*		\$55.00 per hour
Setup & Furniture		
Room Setup		Included with room rental
Registration Table		Included with room rental
Tall Chair		\$10.00
High-Top Table		\$25.00
Posterboards*	Please speak to your event planner for a quote	Varies
Pipe & Drape*	Please speak to your event planner for a quote	Varies
Stage Risers*	Please speak to your event planner for a quote	Varies

* Provided by an external supplier. Delivery and setup fees may apply.

Please note: we have a select number of audio visual equipment on-site and is rented on a first come basis. If we can not meet your audio visual needs, equipment will be rented from an external supplier. Alternative pricing and delivery fees may apply.