BOARDROOM
Best used for board meetings, committee meetings and other smaller functions with participant interaction.

CLASSROOM
Best used when participants are taking notes, referring to written materials or working on computers. It is the most comfortable set up for longer sessions.

U-SHAPED & DOUBLE U
Best used for relatively small groups, often with audio visual presentations. Seating is usually on the outside of the U, but it is possible to add seats on the inside.

STANDING RECEPTION
A popular alternative to a sit-down dinner allowing guests to mingle and connect.

THEATRE
Best used for public presentations or when the participants are attending as an ‘audience’. Rows can be straight or angled. Limited note taking capacity.

HOLLOW SQUARE
Best used for larger committee or board meetings with participant interaction. There is no ‘head table’ in this design.

PODS
Best used for sessions or workshops which involve intensive group work, collaborative projects or breakouts. Participants are seated in groups of 4 - 6 facing the speaker.

COMPUTER LAB
PC and MAC computer labs are available.